

Please copy and complete this form and mail with your check made payable to IHFA, RHTC Allocation Dept., 30 South Meridian St., Suite 1000 Indianapolis, IN 46204. **NO CASH OR CREDIT CARDS WILL BE ACCEPTED.**

Phone: (317) 232-7777

Fax: (317) 232-7778

Name: _____

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2005 Rental
Housing Tax
Credit Qualified
Allocation Plan (QAP)
Seminar

**Presented by the
Indiana Housing Finance
Authority**

Wednesday, December 8, 2004

**THE INDIANA HOUSING FINANCE AUTHORITY
RENTAL HOUSING TAX CREDIT
QUALIFIED ALLOCATION PLAN SEMINAR**

SEMINAR TOPICS

- 2005 QAP changes
- Application Process
- Applying for RHTCs with Multi-Family Bonds, HOME and/or Low Income Housing Trust funds
- Threshold & Scoring Criteria
- Instructions & Forms

IHFA RHTC ALLOCATION STAFF

Melanie Reusze
Tax Credit Allocation Manager

Jacob Sipe
Tax Credit Analyst

Jerred Copeland
Tax Credit Analyst

Karla Burck
Tax Credit Analyst

Michael Donaldson
Tax Credit Assistant

WHAT YOU WILL RECEIVE

The 2005 QAP package including all applicable schedules, appendices and forms will be available at the seminar.

The 2005 QAP package will be available by downloading from the IHFA website on or before December 8, 2004. Currently the QAP and schedules are available for download at www.ihfa.state.in.us.

DATES, TIMES & LOCATIONS

**Wednesday, December 8, 2004
8:30 a.m. – 4:30 p.m.**

The seminar will be held at:
**30 South Meridian St.
8th Floor
Indianapolis, IN 46204**

Registration will begin promptly at 8:00 a.m. and the seminar will end at 4:30 p.m.

ACCOMODATIONS

The following is a listing of hotels that are within close proximity to the Indiana seminar location:

Hyatt Regency
One South Capitol Ave.
(317) 632-1234

Westin Hotel
50 S. Capitol Ave.
(800) 228-3000

Courtyard by Marriott
501 W. Washington St.
(800) 321-2211

REGISTRATION FEES

The cost is \$100 per person for those who register and pay before the seminar date. On-site registrations will be permitted as space allows for a fee of \$150 per person. You may pay by check or money order. **NO CASH OR CREDIT CARDS WILL BE ACCEPTED.**

The seminar is limited to 100 people; so early registration is strongly encouraged. However, if demand is high, a limit of two (2) persons per organization may be imposed.

Payment must be received by IHFA before admittance to the seminar will be granted. Confirmation will be e-mailed to each registrant upon payment.

QUESTIONS

If you have any questions regarding the seminar please call and ask to speak with Michael Donaldson. If you have specific topics that will be beneficial to all attendees please fax the information to the RHTC Allocation Dept. at (317) 232-7778